

**College Council Meeting  
Summary for Wednesday, November 9<sup>th</sup>, 2005  
Room N5**

**Members Present:** President Guerrero, Acting Dean Jeanette Villagomez, Raaj Kurapati, Jim Wedding, Glenn Keaton, Jerry Smith, Greg Folta, Lorraine Cabrera and Vera Pangelinan as recorder.

**Meeting Facilitator:** *Dean Jack Sablan*

NMC Staff: Elsie DLC Halstead

NOTE: Rota's DSL phone line was down.

Dean Sablan, meeting facilitator called meeting to order at 1:47 p.m.

**1. Review and Adoption of Agenda**

- November 9<sup>th</sup>, 2005 Agenda was moved, seconded, and unanimously approved with the following changes.
  - Add under Announcement c) President's Special Announcement

**2. Review and Adoption of Meeting Summaries**

- Meeting Summary for October 26, 2005 was moved, seconded, and unanimously approved with no change.

**3. ANNOUNCEMENT:**

- a. **WASC Visit** – Dean Sablan announces that they are finalizing the meeting schedule requested by the WASC visiting team. Once the schedule is finalized, he will email it to those that are on the meeting schedule. WASC visiting team will be on island in the morning of Nov. 15 and will conclude on Nov. 16 by 2:30 p.m. He reminds everyone again that everybody is on-call on these two days including Tinian and Rota. President Guerrero informs the College Council that Student Development will be hosting the welcome luncheon for the visiting team. Luncheon will be at the Career Center.
- b. **ACCJC Workshop & the 2005 CCLC Annual Conference** – President Guerrero informs the College Council that he received a letter from Barbara Beno that ACCJC is hosting a workshop in conjunction with the CCLC on November 17-19. President Guerrero said BOR Chairperson Kimberlyn Hinds, Jeanette Villagomez and himself are confirmed to attend the workshop & conference. Debra Cabrera was invited but decline due to class commitment. Danny Wyatt is the alternate.
- c. **President's Special Announcement** – President Guerrero informs the College Council that he received this afternoon the recommendation from the Search Committee for the Dean of Student Development. He officially announced that Jeanette Villagomez was recommended to be the new Dean of Student Development. A memo will be forthcoming announcing the new Dean of Student Development.

**4. OLD BUSINESS:**

- a. **Membership of Governance & Working Groups** - Vera asked to table item; she awaits ASNMC to provide updates.

**5. NEW BUSINESS:**

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- a. **Proposed Organizational Structure Meetings** – a copy of the meeting schedule was passed out. President Guerrero said they have been having a series of meetings in terms of sharing the proposed organizational structure. He received an email from Greg Folta and it seems that there's a lack of understanding or misunderstanding, which he feels that it is necessary to have that dialogue with the faculty. He said they can answer the faculty's questions because a lot of what they are raising is that they are not informed. He welcomes the staff & faculty to attend on any of the meeting scheduled and if they want a separate meeting, that too, can be done. Dean Sablan said they are meeting with COMPASS Director and department chairs on Nov 10<sup>th</sup> and he encourages the faculty to join. Greg Folta said he sent an email with questions from the faculty, he asks if one can respond to those. President Guerrero said as to the format of the email, he thinks it is not a question of yes or no, but more like a dialogue. He would rather sit down with the faculty and have a dialogue with them.
- b. **Tuition & Fees Proposal** – passed out a copy of the proposed draft Tuition & Fees. Jeanette V. said the proposed copy is for the College Council information only and should not be disseminated. The Committee will have the proposal available on-line next week November 16, 2005 and along with that there will be a series of meetings to gather input from the college community. She informed everyone that if they have any comments, to comment through courses online beginning November 16<sup>th</sup>. President Guerrero mentioned the long debate with Regent Guerrero at the last BOR meeting about increasing tuition for salary increase. He asked the Committee if they looked at the possibility of taking certain parts of the potential tuition increase for salary. Jeanette V. said they got the projection from PBEC of \$650K and it does not address that. Raaj suggested that the additional revenue generated could be utilized to supplement the current operating cost. Jeanette V. said we need the actual amount of how much it is going to cost us. President Guerrero said while doing this, it would be good to take a survey asking the college community where they would like the money to go. Jerry S. was asked if he could assist the Task Force with the survey. Jeanette V. said David Burger has looked at the proposal. Vera was asked to fax a copy of the proposal to Jim W. and Severina O.

**6. MISCELLANEOUS:**

- a. **Release Form for Students Work Samples** – Dean Sablan said there was an inquiry at the last meeting as to the way the form was. He said he spoke to Danny Wyatt and that they made a simple change. This will now be part of the student registration form packet. Students will sign only one form and it will represent the entire class of the student.
- b. **Professional Tip** - Dean Sablan shared his professional tip on an article called Accreditation Notes received from WASC which are frequent questions asked about WASC. He said he will share it with the college community every time he receives an update because there's a lot of good information and everyone needs to be more familiar with the process and to be up-to-date with what is happening.

Due to WASC visit on Nov 15 & 16, 2005, College Council meeting postponed until November 23<sup>rd</sup>.  
Next facilitator is President Guerrero.

Meeting adjourned at 2:22 p.m.